

Room KG.43, Foreign, Commonwealth & Development Office, King Charles Street, London SW1A 2AH

Tel: 020 7008 0967 Email: fcdo.association@fcdo.gov.uk

Termination of Membership

If a member cancels his or her annual subscription, it is <u>their</u> responsibility – not the FCDOA's – to cancel any bank standing order or other financial mechanism that may have been created for the purpose of paying the annual membership subscription. The FCDOA has no power to do so.

If the FCDOA is informed of the death of a member, I will write to the family and the death will be recorded on our website, but it is the responsibility of the surviving spouse, partner or executor to review the deceased's financial arrangements and so cancel as required any bank standing order or other financial mechanism that might exist in relation to FCDOA membership. After an appropriate period of time, the Executive Secretary will contact the deceased's widow, widower or partner, if any, to ask if they wish to become a member in their own right. If they choose to do so, then there will be a new subscription arrangement at whichever rate may be applicable.

Edward Glover Chair The FCDOA